

EMERGENCY EVACUATION & FIRE POLICY STATEMENT



Policy Statement

SCCS strives to promote the Health, Safety and Welfare, achieved through the management of Health & Safety in accordance with current legislation and approved codes of practice. The Company aims to eliminate hazards wherever possible and where it cannot be eliminated then a system of safety controls will be implemented.

Company General Obligations & Aims of this policy

1. Safeguard the Health, Safety & Welfare of all employees & non-employees who may reasonably be affected by the Company's services, processes, and activities in connection with any/all fire hazards associated with the business activities of SCCS and its personnel (in the course of their employed duties).
2. Ensure all personnel understand the importance of implemented fire safety controls and are well versed in this procedure.

Company Specific Obligations

The Company is committed to (and will take all reasonably practical steps) to providing:

1. A safe working environment with proper emergency procedures.
2. All fire hazards are suitably assessed and controlled to eliminate and/or control risk.
3. Safe handling, use, storage & disposal of any materials which might constitute a fire hazard.
4. Provision of a suitable procedure for the safe evacuation of personnel and any/all visitors to SCCS premises in the event of an emergency.
5. This evacuation policy/procedure will be tested at suitable regular intervals and the results recorded to ensure the procedure is embedded with all SCCS personnel.
6. All fire hazards will be appropriately risk assessed and results recorded and reviewed.

Employee Obligations

SCCS Personnel shall be required to comply with the following obligations:

1. Take reasonable care for the health and safety of themselves and other persons who may be affected by their acts or omissions whilst at work.
2. Co-operate with the Company, to enable the Company to comply with legal obligations imposed upon it (in relation to Health & Safety).
3. Work in a manner consistent with training, information & instruction issued.

Compliance & Monitoring

The Company shall:

1. Review this policy at appropriate intervals but not less than annually.
2. Ensure that a system of monitoring, auditing & reviewing its compliance with legislation is in place and take such steps as are necessary to ensure compliance by all.

Signed:

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Position: Managing Director

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